

ROCKFORD ICEHOGS OFFICERS

The **President** shall preside at all meetings of the Board of Directors and at all meetings of the General Membership. The President is involved with all business of the Organization

The **Vice President** shall act for and perform all duties of the President in the event of his/her absence as well as any duties assigned by the Board of Directors.

The **Secretary** shall take minutes of all meetings of the Board of Directors and the General Membership, which shall constitute an accurate record of the business transacted at such meetings.

The **Treasurer** shall be the custodian of the funds of the Organization. He/she shall have the power to sign all drafts, checks, notes, or other papers pertaining to the business of the Organization. The Treasurer shall keep an accurate record of all charitable monetary donations, donated items, or club member's donated time on behalf of the Organization.

The **Sergeant-At-Arms** shall control the demeanor of the General Membership at all meetings. He/she shall assist in the physical preparation for all meetings, and shall perform such other duties as may be assigned to him/her from time to time by the Board of Directors or the President.

The **Hospitality Chairperson** will be responsible for providing hospitality for visiting Booster Clubs and/or fans. In addition, he/she will be responsible for sending cards and/or flowers on notable occasions occurring to current members (or their immediate family) who are in good standing with the Organization along with "thank you cards as needed

ROCKFORD ICEHOGS BOOSTER CLUB COMMITTEES

The **Hospitality Committee** shall be responsible for obtaining food items for the players of The Rockford IceHogs Hockey Team prior to road trips and home games. This committee shall also be responsible for obtaining items for training camp, the welcome baskets which are given to the players, as well as additional gifts throughout the year. The office of **Hospitality Chairperson** shall serve in the perpetuity as the chair of this committee.

The **Communications Committee** shall be responsible for the publication of the Organization newsletter, the operation of the Organization website, and Facebook account facilitating the appropriate announcements and communique, related to the Booster Club. The office of **Secretary** shall serve in perpetuity as the chair of this committee.

The **Booster Table and Fundraising** shall be responsible for overseeing the table activities during the games, ordering, stocking, and doing inventory of the items sold at the table. The office of **Treasurer** shall serve in the perpetuity as the chair of this committee.

Each Officer of the Board of Directors as part of their leadership role will set-up, be responsible for, and run the Booster Club Table proportionately at each home game throughout the Hockey Season, as part of the Organization's Leadership Policy.

The **Special Events Committee** shall be responsible for the organization and execution of all activities relating to the welcoming of the players, of The Rockford IceHogs Hockey Team, to the city. This committee shall also be responsible for the planning and execution of all Booster events involving the Organization. This committee is responsible for the organization of community activities and parade appearances involving the Booster Club. . The office of **Vice President** shall serve in the perpetuity as the chair of this committee.

The **Charity Committee** shall be responsible for the Organization's involvement with local charities in the community, which maybe but not limited to donated items, club member's time or financial assistance. The request for working with a charitable organization will be based upon the presence of the charity in the local community, services provided by the charity with respect to the depth of the population(s) it serves, previous involvement by the Organization and the acknowledgement of such involvement and making sure the charity is appropriate to the Organization's mission. The Committee will be the liaison between the charity and the Organization. The office of **Sergeant-At-Arms** shall serve in the perpetuity as the chair of this committee.