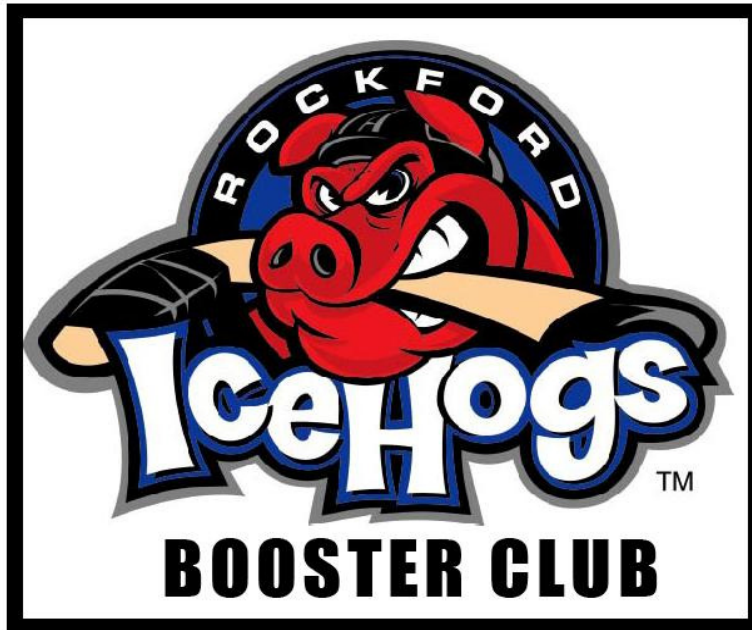


Rockford IceHogs Booster Club Constitution and By-laws



Rockford IceHogs Booster Club
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www.icehogsboosterclub.org

ROCKFORD ICEHOGS BOOSTER CLUB CONSTITUTION AND BY-LAWS

As approved on November 27, 1999, during a meeting of the membership
at the Blackhawk Athletic Club, 517 15th Avenue, Rockford, Illinois.

**(Revisions approved on May 15, 2008, during a meeting of the membership, at the
Stockholm Inn, 2420 Charles Street, Rockford, Illinois)**

(Revisions approved August 18, 2011, during a special meeting of the membership, at the
Stockholm Inn, 2420 Charles Street, Rockford, Illinois)

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ARTICLE I

Name

- Section 1.** The name of the organization shall be THE ROCKFORD ICEHOGS BOOSTER CLUB under the laws of the State of Illinois, as a nonprofit organization.
- Section 2.** THE ROCKFORD ICEHOGS BOOSTER CLUB is hereinafter referred to in this document as "the Organization."
- Section 3.** Our mission as an organization is to promote the image and general welfare of the sport of ice hockey, specifically the prosperity of the Rockford IceHogs Hockey Team and perform charitable works in the community.

ARTICLE II

Purpose

- Section 1.** To encourage and support good sportsmanship among all fans and players who attend IceHogs home games as well as away games.
- Section 2.** To encourage the personal development of the players who may from time to time be employed by The Rockford IceHogs Hockey Team and their affiliates, and to make them feel welcome in the Rockford community.
- Section 3.** To establish and maintain a friendly and cooperative atmosphere between the Organization, the fans, the management of the arena, and the management of The Rockford IceHogs Hockey Team.
- Section 4.** To promote the Organization as a civic organization that is responsible in the community and establishes support for local charities.
- Section 5.** To provide a more formal avenue for fans to meet and communicate their interests in the Organization.

ARTICLE III

Nonprofit Organization

- Section 1.** The Organization is not organized or operated for the financial gain of its officers or members.
- Section 2.** All earnings not consumed in the operating expenses of the Organization shall be kept in fund, to be dispersed from time to time upon order of the Board of Directors, to further the purposes of the Organization.
- Section 3.** The Organization shall not sell any stocks, bonds, or securities of any kind as an investment and shall not be conducted as a financial investment for profit.
- Section 4.** The Organization shall not pay any dividends.

ARTICLE IV

Membership

- Section 1.** Any person of good reputation, who is sympathetic to the purposes of the Organization as outlined in Article II above, and is willing to aid in the promotion of the same, is eligible for membership in the Organization upon payment of designated membership dues.
- Section 2.** The membership year commences September 1 of each calendar year, and runs through August 31 of the following calendar year.
- Section 3.** Membership dues shall be set annually by the Board of Directors. Dues shall be payable upon application for membership. Deactivation of membership will result if membership dues are not paid in full by October 1 of the membership year, as defined above. Members joining after February 1 will not be required to pay dues for the following season.
- Subsection A.** A membership card will be issued as soon as possible following the remittance of membership dues.
- Subsection B.** There will be two (2) categories of membership as follows:
1. Single Membership will consist of an adult of the age of eighteen (18) or above.
 2. Family Membership will consist of at least one adult of at least eighteen (18) years of age, the spouse/significant other (if applicable), and as many dependent children under the age of eighteen (18) as are residing in the family's address of record. A dependent over the age of eighteen (18) and a full-time student in college may be included as long as a valid student identification card is presented (valid ID must be shown & noted on the application by the Membership Chairperson). Each adult family member will receive a membership card. Special case situations will be under the ruling of the Membership Committee.
- Subsection C.** **Active** participation is defined as participating in 50% or greater of all Booster Club sponsored activities throughout the membership year.
- Subsection D.** A member in **good standing** is defined as an individual who has paid their membership dues for the current membership year; does not have any current allegations of participation in activities that deemed detrimental to the best interest of the Organization; and is not under current investigation by the Disciplinary Committee.
- Section 4.** Any activity of the Organization, which is intended for members only, shall require each member wishing admittance to show his/her membership card at private, non-public club functions.
- Section 5.** A member may be expelled for any conduct that endangers the welfare, interests, character, or reputation of the Organization. This includes but is not limited to, sexual harassment of:
- Subsection A.** Any other member of the Organization,
- Subsection B.** Any player or other employee of The Rockford IceHogs Hockey Team, or any other member or employee of the league in which the Rockford IceHogs Hockey Team participates.
- Subsection C.** Any employee of any facility in which the Rockford IceHogs Hockey Team or any of its members may be playing, practicing, or appearing in any capacity at any time.

ARTICLE IV

Membership (Continued)

- Section 6.** The procedure for expulsion shall be as follows:
- Subsection A.** The charged member will be notified in writing three (3) days prior to the holding of a formal hearing.
 - Subsection B.** If the charges are sustained by a two-thirds (2/3) vote of the Board of Directors, the charged member will be expelled for one year from date of expulsion.
 - Subsection C.** Any member who has been subject to two (2) expulsions shall be notified in writing that he or she may never reapply for membership in the Organization.
- Section 7.** Any member may resign from membership at any time by notifying, **in writing or email**, the Board of Directors of such decision. Such resignation shall become effective upon receipt without necessity of acceptance. In no event will the resigning member be entitled to a refund of any amounts contributed to the Organization.
- Section 8.** Upon resignation or expulsion, all rights and privileges of membership shall cease.
- Section 9.** Disciplinary Actions - The purpose of the Disciplinary Committee is to receive charges and investigate conduct that has been deemed detrimental to the best interest of the Club. Any member **Active** in the Rockford IceHogs Booster Club may bring forward charges against another member. The Disciplinary Committee, after a hearing, shall render a decision on the allegations and recommend action to be taken. A member not in "good standing" as defined by the Bylaws, cannot bring charges or allegations against another member of the Organization.
- Subsection A.** Disciplinary Committee - The Disciplinary Committee shall be made up of the Sergeant-At-Arms, an additional Officer, and one (1) General Member. The General Member will oversee the committee and the Board of Directors will choose the additional Officer. The Sergeant-At-Arms will call the committee to form. The President will bring forth the charges against the charged member. If the charges or complaints are from or against a member of the Disciplinary Committee, the member cannot serve on the Disciplinary Committee considering the matter, and the Board of Directors will appoint a replacement member.
 - Subsection B.** Disciplinary Committee Meeting - The Disciplinary Committee shall meet as many times as it is necessary within the month to consider and render a decision on any and all charges submitted.
 - Subsection C.** All members involved **must** be prepared to appear before the Disciplinary Committee at the next meeting to substantiate these charges. The charges must be submitted in writing to a member of the Disciplinary Committee. The Disciplinary Committee shall consider the charges.

ARTICLE IV

Membership (Continued)

- Subsection D.** A hearing to consider evidence and statements will be held no later than seven (7) to ten (10) days after receiving notice, a formal reading of the charges along with the charges of which he/she are accused. After all testimony is complete, the Disciplinary Committee shall render a verdict or ask for a stay for further consideration.
- Subsection E.** There shall be an open forum, between all parties involved, to discuss the dispute. The charged member and/or their representative shall attend the meeting. The charged member may confer with his/her representative as necessary and may present such witnesses and evidence, as he/she considers necessary for his/her defense.
- Subsection F.** If the Disciplinary Committee decides charges are justified, the Disciplinary Committee determines the following types of disciplinary action shall be open to the committee for use at its discretion. Charges that are brought about falsely will be handled in the same disciplinary manner.

Offenses:

1. (1st) Suspension from one (1) or more Club activities for a period of up to one (1) year.
2. (2nd) Suspension from all Club activities for a period of one (1) to five (5) years.
3. (Final) Expulsion from Club and activities indefinitely.

ARTICLE V

Governing Body

- Section 1.** The governing body of the organization shall be known as the Board of Directors.
- Section 2.** The Board of Directors shall consist of the following officers: President, Vice President, Secretary, Treasurer, Sergeant-At-Arms, Hospitality Chairperson, and Membership Chairperson.
- Section 3.** Officers of the Organization shall be elected every year by the membership, at a meeting designated specifically for the purpose of elections, to be held no later than August 31 of the election year.
- Section 4.** Terms of the Officers shall be staggered. The offices of President, Treasurer, Sergeant-at-Arms, and Hospitality Chairperson shall be elected on the even years and offices of the Vice President, Secretary, and Membership Chairperson shall be elected on the odd years.
- Section 5.** All members of the Board of Directors shall be elected for a term of two (2) years, and shall be exempt from the payment of membership dues for themselves **only** during their term of office. Membership dues, in an amount equivalent to the amount set annually for a single membership by the Board of Directors, as outlined in Article IV, Section 3, Subsection B above, shall be paid for the family members of an elected member of the Board of Directors, if he or she is part of a family membership plan.
- Section 6.** No person shall hold more than one (1) elected office at a time.
- Section 7.** No person elected to any office shall hold such office for more than two (2) terms consecutively.
- Section 8.** No person shall be elected to any office that is not a member in good standing of the Organization.

ARTICLE V

Governing Body (continued)

- Section 9.** No person shall be elected to a Board position unless he/she is eighteen (18) years or older and has maintained an active participation level for twelve (12) consecutive months prior to the elections of any Board position.
- Section 10.** No two (2) or more relatives (i.e. husband/wife, parent/child, siblings, and household members) shall serve as President, Vice President, and/or Treasurer at any given time. This is to assure no relatives are in the position of being the only two (2) signatures on bank drafts.
- Section 11.** Officers newly elected in August of each year shall be installed in their offices at the September Board Meeting. The incumbent Officers shall serve in their usual capacity, as Interim Officers, in the period between the expiration of their term of office and the date of the September Board Meeting.
- Subsection A.** No business of the Organization may be conducted solely on the authority of interim Officers. Should a need arise to conduct Organization business on an emergency basis during an interim period, the newly elected Officers shall call a Special General Membership Meeting, subject to the terms and conditions specified in Article XI below.
- Section 12.** A vacancy occurring in any office of the Organization shall be filled for the remainder of the term upon a majority vote of the Board of Directors, said vote to be taken as soon as is possible upon the occurrence of the vacancy.
- Section 13.** Any Officer resigning, expelled, or otherwise ceasing to be a member in good standing of the Organization shall, without further act or notice, cease to be an Officer. The resulting vacancy will be filled according to the terms and conditions specified in Sections 4 and 12 above.
- Section 14.** Board Members will be entitled to reimbursement for personal funds spent on Organization business, provided that the following procedure is adhered to:
- Subsection A.** Board Members should exercise thoughtful and careful judgment before making any purchase with personal funds on behalf of the Organization.
- Subsection B.** Receipts for any and all purchases, along with the request for reimbursement form, by a Board Member will be required and must be approved by a simple majority of the Board.
- Subsection C.** The request for reimbursement must be made within a period of thirty (30) days following the purchase for which reimbursement will be requested.
- Subsection D.** The provisions of Article VI, Section 4, Subsection B will apply if the purchase in questions is in the excess of the \$250 limit set forth in said provisions.
- Subsection E.** Upon approval of the request for reimbursement, the President will direct the Treasurer to issue a check from the Organization's account to the Board Member whose request was approved.
- Subsection F.** The process stated in Subsection B relating to reimbursement, will apply to all General Members requesting reimbursement for purchases approved by the Board.

ARTICLE VI

Duties of Officers

- Section 1.** **The President** shall preside at all meetings of the Board of Directors and at all meetings of the General Membership. He/she shall have the power to countersign all drafts, checks, notes, or other papers pertaining to the business of the Organization. He/she shall perform all duties required of him/her by the Illinois Secretary of State, Internal Revenue Service, or the Articles of Incorporation, or by the By-Laws of the Organization, and shall also perform such other duties as may be assigned to him/her from time to time upon the direction of the Board of Directors.
- Section 2.** **The Vice President** shall act for and perform all duties of the President in the event of his/her absence or incapacity, and shall perform such other duties as may be assigned to him/her from time to time by the Board of Directors or the President. He/she shall have the power to countersign all drafts, checks, notes, or other papers pertaining to the business of the Organization.
- Section 3.** **The Secretary** shall take minutes of all meetings of the Board of Directors and the General Membership, which shall constitute an accurate record of the business transacted at such meetings. He/she shall compile and maintain a proper record of those minutes so they can be distributed to the Board of Directors and the General Membership monthly or as required. He/she shall perform such other duties as may be assigned to him/her from time to time by the Board of Directors or the President.
- Section 4.** **The Treasurer** shall be the custodian of the funds of the Organization. He/she shall have the power to sign all drafts, checks, notes, or other papers pertaining to the business of the Organization. He/she shall receive and receipt all monies that may be, or may become, due the Organization, and shall perform such other duties as may be assigned to him/her from time to time by Illinois Secretary of State, Internal Revenue Service, the Articles of Incorporation, or the Board of Directors or the President. He/she shall compile and maintain a proper record of the receipt and disbursement of all Organization funds, and shall prepare and submit proper reports of such receipts and disbursements to the Board of Directors and the General Membership monthly or as required.
- Subsection A.** The assent of the Board of Directors shall be sole authority required for all expenditures or disbursements of Organization funds in amounts less than \$250, except as specified in Article V, Section 14, Subsection D above.
- Subsection B.** The assent of vote of the General Membership, at the next scheduled General Membership Meeting, shall be required before any expenditure or disbursement of Organization funds, in amounts exceeding \$250, may be made.
- Subsection C.** The Treasurer's signature must appear on all outgoing checks, and one of the other Primary Officers (President or Vice President).
- Subsection D.** The Treasurer alone shall be the custodian of the Organization's bank account(s). No other person, Officer or not, shall be allowed to hold any blank checks for the Organization.
- Subsection E.** The President and the Treasurer are responsible to ensure that the Organization files its annual taxes by November 15 of each calendar year with the Internal Revenue Service (IRS) and submits an annual report to the State of Illinois by October 15 of each calendar year to maintain the Organization's not-for-profit license current.
- Subsection F.** The President and the Treasurer are also responsible to ensure that the Organization is in compliance with all regulations and laws of the County of Winnebago, the IRS and the State of Illinois with regards to its operation of a raffle.

ARTICLE VI

Duties of Officers (Continued)

Subsection G. The Treasurer is also responsible to apply for the Winnebago County raffle license(s) each September that is required for the Organization to run its raffles. In addition, he/she must secure the proper "bonding" license for the raffle(s).

Subsection H. The Treasurer shall keep an accurate record of all charitable monetary donations, donated items, or club member's donated time on behalf of the Organization.

Section 5. **The Sergeant-At-Arms** shall control the demeanor of the General Membership at all meetings. He/she shall assist in the physical preparation for all meetings, and shall perform such other duties as may be assigned to him/her from time to time by the Board of Directors or the President.

Section 6. The **Hospitality Chairperson** will be responsible for providing hospitality for visiting Booster Clubs and/or fans. In addition, he/she will be responsible for sending cards and/or flowers on notable occasions occurring to current members (or their immediate family) who are in good standing with the Organization along with "thank you" cards as needed. He/she shall perform such other duties as may be assigned to him/her from time to time by the Board of Directors or the President.

Section 7. The **Membership Chairperson** shall compile and maintain an accurate roll of the General Membership. He/she will be responsible for securing and maintaining an accurate record of the attendance of all General Membership and Board of Directors meetings. He/she is responsible for securing the attendance of members participating in the Organization's special events and/or community events. He/she shall perform such other duties as may be assigned to him/her from time to time by the Board of Directors or the President.

Section 8. Each Officer of the Board of Directors as part of their leadership role will set-up, be responsible for, and run the Booster Club Table proportionately at each home game throughout the Hockey Season, as part of the Organization's Leadership Policy.

ARTICLE VII

Meetings of the Board of Directors

Section 1. Regular meetings of the Board of Directors shall be held monthly and/or at such other times as may be necessary.

Section 2. Special meetings of the Board of Directors shall be held on the call of the President, or in the case of his/her absence, refusal or inability to act, on the call of the Vice President or any two (2) other members of the Board of Directors, at such time and place as may be named in the call.

Section 3. A quorum shall consist of a minimum of four (4) members of the Board of Directors present.

ARTICLE VII

Meetings of the Board of Directors (Continued)

Section 4. Each member of the Board of Directors shall make all good faith efforts to attend all meetings, and shall be excused from attendance only for good cause. Three (3) absences without good cause in any membership year shall result in automatic removal from the Board.

Subsection A. Upon a Board Member's failure to attend three (3) meetings in any membership year without just or good cause, the Membership Chairperson, or in his/her absence, the Sergeant-At-Arms shall immediately notify the President, who shall forthwith direct written notice to said Board Member advising of his/her removal, and the Board shall take the necessary steps to fill the vacancy, as outlined in Article V, Section 12 above.

Subsection B. The Board Member so advised of his/her removal may, within ten (10) days of said notice, petition in writing to the full Board of Directors for reinstatement of their Board position. Upon such petition, and showing of good cause for the absences which led to his/her removal, a majority vote of the Board of Directors in the affirmative shall reinstate said Board Member.

ARTICLE VIII

Committees

Section 1. In addition to the Board of Directors, the Organization will have several standing committees, as follows:

Subsection A. **Communications Committee** shall be responsible for the publication of the Organization newsletter, the operation of the Organization website, and Facebook account facilitating the appropriate announcements and communiqué, related to the Booster Club. The office of Secretary shall serve in perpetuity as the chair of this committee.

Subsection B. **The Booster Table and Fundraising Committee** shall discuss, present in General Membership session, and oversee the execution of all methods and means of raising funds for the advancement of the purposes of the Organization. The Booster Table Committee shall be responsible for overseeing the table activities during the games, ordering, stocking, and doing inventory of the items sold at the table. The office of Treasurer shall serve in the perpetuity as the chair of this committee.

Subsection C. **The Special Events Committee** shall be responsible for the organization and execution of all activities relating to the welcoming of the players, of The Rockford IceHogs Hockey Team, to the city. This committee shall also be responsible for the planning and execution of all Booster events involving the Organization, The Rockford IceHogs Hockey Team, and arena management (i.e. welcome party, holiday party, end of season banquet, etc.) This committee is responsible for the organization of community activities and parade appearances involving the Booster Club. This committee shall also be responsible for planning and organizing any road trips to other league cities, or other trips taken by any portion of the General Membership as a group representing the Organization. The office of Vice President shall serve in the perpetuity as the chair of this committee.

ARTICLE VIII

Committees (Continued)

Subsection D. **The Charity Committee** shall be responsible for the Organization's involvement with local charities in the community, which maybe but not limited to donated items, club member's time or financial assistance. The request for working with a charitable organization will be based upon the presence of the charity in the local community, services provided by the charity with respect to the depth of the population(s) it serves, previous involvement by the Organization and the acknowledgement of such involvement and making sure the charity is appropriate to the Organization's mission. The Committee will be the liaison between the charity and the Organization. The office of Sergeant-At-Arms shall serve in the perpetuity as the chair of this committee.

For a charitable organization to receive any type of donation from the Organization, the following steps shall be completed before any assistance can be provided:

- 1) Complete the Organization's "Charity Request Form".
- 2) Provide a written documentation of the charitable organization, its mission and the population(s) it serves.
- 3) The requestor, whether it be a member in good standing or an Officer, will be responsible for presenting the charity request during a general membership meeting.
- 4) A "Charity Request Form" must be completed and submitted to the Sergeant-At-Arms at least thirty (30) business days prior to the date that the assistance is needed.

At the time that the Sergeant-At-Arms receives a completed "Charity Request Form" and documentation of the charitable organization, he/she will bring forth the request to the general membership at the Organization's next scheduled monthly meeting. At this meeting, the requestor will be allowed to present the charitable organization to the general membership. The charity request after being presented to the general membership will be tabled to the next month's general membership meeting.

After the charity request is presented to the general membership and tabled, the Board of Directors at the next scheduled Board Meeting will review the information presented to ensure that it meets the requirements set forth in this Subsection D. The Board of Directors will also review any financial assistance component of the charity request to verify the ability of the Organization to provide any monetary donation. At the next scheduled general membership meeting, the Board of Directors will present its recommendation on the charity request. The general membership will then vote on the charity request.

Subsection E. **The Membership Committee** shall be responsible for retention of current members and the recruitment of new members for the Organization; for the organization and execution of all activities relating to the welcoming of new members to the Organization; which includes the preparation and distribution of welcoming packets, membership cards and/or identity badges as required. This committee shall also be responsible for the awarding of the annual 7th Man Award. The office of Membership Chairperson shall serve in the perpetuity as the chair of this committee.

The Seventh Man Award is given by the Organization to acknowledge a Club member, who gives his or her all to the Club and best represents the IceHogs' trademarks of team spirit and good sportsmanship, by bestowing on to him or her, the Seventh Man Award.

ARTICLE VIII

Committees (Continued)

To be considered for this award, a current Booster Club Member has demonstrated outstanding service to the Club and the community during the current membership year by one (1) or more of the following qualities:

- a. Regularly attends the monthly Booster Club meetings
- b. Assists with the Booster Club's table at the IceHogs' home games; or selling 50/50 raffle tickets in the crowd; or providing nutritional food items for player consumption in the locker room/bus trips to away games.
- c. Participates on behalf of the Booster Club in local community events such as parades or charity walks.
- d. Supports and promotes good sportsmanship and fair play between fans (both home and away).

To be considered for the Seventh Man Award, a current member must be in good standing with the Organization. A nominated individual is not a member of the Board of Directors. During the February General Membership meeting, nominations from the general membership will be taken for the Seventh Man Award. The nominator will complete the Seventh Man Award Nomination form which will ask to justify why they are nominating that fellow member. In March of each year the Board of Directors will review the nominations from members and also determine if there are more candidate(s) to be considered for the Award based upon the qualities set forth in the By-laws. At the March Board of Director's Meeting, a vote will be taken to determine the chosen member(s) for the Award. No more than two Seventh Man Awards will be given in a membership year.

The Seventh Man Award will be presented to the chosen Club member(s) at the "end of the season" banquet with the Rockford IceHogs Hockey Team.

Subsection F. **The Hospitality Committee** shall be responsible for obtaining food items for the players of The Rockford IceHogs Hockey Team prior to road trips and home games. This committee shall also be responsible for obtaining items for training camp, the welcome baskets which are given to the players, as well as additional gifts throughout the year. The office of Hospitality Chairperson shall serve in the perpetuity as the chair of this committee.

Subsection G. **The Election Committee** shall be considered a standing committee of the Organization, but their functions and operations shall be limited to the descriptions set forth in Sections 7 below, respectively.

Section 2. All standing committees shall meet as needed during the hockey season defined as the period between September 1 and April 30 of the membership year. The Committee Chairs shall be responsible for scheduling committee meetings, for documenting attendance at said meetings, and for taking minutes of said meeting. The attendance records and meeting minutes shall be presented to the Secretary, for filing, at the next meeting.

Section 3. The President shall be empowered to appoint other temporary committees from time to time, as he/she may deem necessary to the proper and effective functioning of the Organization.

ARTICLE VIII

Committees (Continued)

- Section 4.** Any Board Member may serve as chairperson of any committee for which a permanent chair has not been named in this document. There will be no limit set to the number of committees, which any Board Member may chair simultaneously at any given time.
- Section 5.** Membership in all committees, except from the Election Committees, as described below, shall be open to any member in good standing of the Organization. There will be no limit set to the number of committees on which any member may serve at any given time.
- Section 6.** With the exception of the Election Committee, the President of the Organization shall be a member of all standing committees, but may not serve as chairperson of any committee except on an emergency and temporary basis. In the case of his/her absence, he/she may be represented in any capacity by the Vice President, or by any other member who may be designated for that purpose by the President.
- Section 7.** The Election Committee shall consist of two (2) members and shall appoint its own chairperson. **Members of the Election Committee may not be candidates for office, or be present members of the Board of Directors.** The Election Committee shall be responsible for candidate nominations and the annual elections occurring in August of each year. The Election Committee will be responsible for the printing and distribution of ballots, and final tabulation of all ballots using the following rules:
- Subsection A.** Candidates nominated from the floor in the June and/or July meetings must have given their written consent to appear on the ballot. Said consent must have been given prior to the conduct of the elections at the August meeting.
- Subsection B.** All Organization members, who will have attained the age of eighteen (18) years by the date of the elections, will be delivered an official ballot in person. Said ballot will be delivered 7 days before the August Membership Meeting, and must include the offices, the names of all approved candidates for the offices.
- Subsection C.** Candidates shall be elected by a simple majority of the popular vote cast.
- Subsection D.** Members must be present to vote. No absentee ballots will be accepted.
- Subsection E.** If a tie occurs, or the tallies do not agree, an immediate recount will be taken.
- Subsection F.** If a second tie occurs, an immediate election by paper ballot will take place among the General Membership present. Voting will continue until the tie is resolved.
- Subsection G.** A recount will be permitted once only for any office, unless the vote differs on the first recount.
- Subsection H.** The President shall announce the results of the elections as final and official.
- Subsection I.** The ballots and tabulations will be destroyed immediately following the announcement that the elections are official.

ARTICLE VIII

Committees (Continued)

- Subsection J.** Any officer may be recalled if:
- 1) A petition for recall is signed by twenty percent (20%) of the full membership.
 - 2) Notice is published in the next newsletter after the filing of the petition with the Board of Directors.
 - 3) A vote is taken, at the next monthly General Membership meeting, after the filing of the petition with the Board of Directors.

ARTICLE IX

Order of Business

Section 1. The order of business at all meetings except for Special General Membership Meetings described in Article XI, Section 1, Subsections A through F below, and shall be as follows:

- Subsection A:** Call to order by Presiding Officer.
- Subsection B:** Roll call of Board of Directors and Membership
- Subsection C.** Introduction of guest speaker (if any).
- Subsection D.** President's Report
- Subsection E.** Vice President's Report
- Subsection F:** Secretary's report including approval of prior meeting minutes.
- Subsection G:** Treasurer's report including approval of monthly financial report.
- Subsection H:** Standing committee reports, as follows.
- 1). Special Events.
 - 2). Fundraising/Booster Table
 - 3). Communications
 - 4). Membership
 - 5). Hospitality
 - 6). Charity
- Subsection I:** Old Business

ARTICLE IX

Order of Business (Continued)

- Subsection J:** New Business
- Subsection K:** Announcements
- Subsection L:** Adjournment

ARTICLE X

General Membership Meetings

- Section 1.** Regular meetings of the General Membership shall be held monthly throughout the calendar year, and at all other times as may be necessary.
- Section 2.** All members in good standing of the Organization are eligible to attend such meetings, and all members who have attained the age of at least eighteen (18) years are eligible to vote for any motions on the floor during such meetings.
- Section 3.** The President, or other Presiding Officer, shall be empowered to promptly adjourn a disorderly meeting.
- Section 4.** At any time during discussion of a motion, a motion can be made to table the discussion for another time. A specific time to resume discussion for the motion under advisement (the next meeting, for example) will be included as part of the motion to table. After a motion to table has been passed, there will be no further discussion of the motion formerly under advisement until the specific time set forth in the motion to table.

ARTICLE XI

Special General Membership Meetings

- Section 1.** The President, or other Presiding Officer, shall call Special Meetings of the General Membership when so directed by the action of at least ten percent (10%) of the members in good standing of the Organization, or at any time when, at the discretion of the President, an emergency situation exists which requires the immediate attention of the General Membership, especially as outlined in Article V, Section 13 above. Notice shall be given clearly stating the purpose of the special meeting, and no other business may be transferred to a special meeting. The order of business at Special General Membership Meetings will be as follows:
 - Subsection A.** Call to order by Presiding Officer.
 - Subsection B.** Roll call of Board of Directors and Membership
 - Subsection C.** Presentation of the agenda.
 - Subsection D.** Introduction of guest speakers (if any)
 - Subsection E.** Discussion and debate of new business.
 - Subsection F.** Adjournment.

ARTICLE XII

Parliamentary Authority

- Section 1.** Roberts Rules of Order shall govern all parliamentary debates not covered by the Constitution and By-Laws of the Organization.

ARTICLE XIII

Amendments

- Section 1.** The Constitution and By-Laws of the Organization may be appealed and/or amended at the General Membership Meetings in May or November of any calendar year or at any special meeting called for such purpose, by a majority vote of the members present at such meetings. The amendments shall be presented, for approval, to the General Membership at the next scheduled General Membership Meeting.
- Section 2.** Rules for Special General Membership Meetings, as set forth in Article XI, Section 1 above, will apply to any special meeting called for the purpose of appealing/amending the Constitution and By-Laws of the Organization.

ARTICLE XIV

Dissolution

- Section 1.** The real and personal property of the Organization will revert to the beneficiary of the designated organization decided upon by the Board of Directors.
- Section 2.** The Organization will be considered dissolved if fewer than five (5) members register for a membership year, including members of the Board of Directors.
- Section 3.** The Organization, a nonprofit organization, shall have no expiration date.

The undersigned hereby certifies that these By-Laws have been read, voted on, approved and are true and accurate.

Todd Kisner, President

Date

Kelly Manke, Vice President

Date

Karen Barrick, Secretary

Date

Nancy Marshall, Treasurer

Date

Vacant, Sergeant-At-Arms

Date

Witnesses:

Floyd Kisner, Membership Chair

Date

Doreen Boese, Hospitality Chair

Date